Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

Supplier:	**OLD GEMS CORPORATION**	**P.O. #**	**026-07-078**
Address:	2nd Floor Kalayaan Centerpointe Bldg, Kalayaan Avenue corner V. Luna St. Brgy. Malaya Diliman Quezon City.	**Date:**	July 3, 2026
TIN:	639-655-956-0000	**Mode of Procurement:**	Small Value Procurement
Account No.:	001850007849	Bank: Unionbank - GMA Timog	
Telephone:	0270022946	Email: obc.vluna@gmail.com	

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**OFFICE OF THE SOLICITOR GENERAL**	**Delivery Term:** July 6, 2026 at specified time
Date of Delivery:	134 Amorsolo St., Legaspi Village, Makati City	**Payment Term:** Within 30 days upon receipt of invoice & Certificate of Completion & Acceptance (Bank to bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	1	**PROCUREMENT OF CATERING SERVICES FOR FOOD AND BEVERAGES, INCLUSIVE OF TAXES, SERVICE FEES, DELIVERY, AND OTHER RELATED CHARGES, FOR THE CAPACITY BUILDING COMMITTEE (CBC) TRAINING ENTITLED "INTENSIVE ARBITRATION PRACTICE (MOCK HEARING)."**	1	Php 800.00	Php 24,000.00

Training Title: Intensive Arbitration Practice (Mock Hearing)
Date: Monday, July 6, 2026
Time: 8:00 AM - 5:00 PM
Venue: 7th Floor, Convergys One Building, Makati City
No. of 30 pax

AM Snacks
Service Time: One or before 7:30 AM
* Cajun & Spice Pasta w/ Toasted Bread
* Lemon Mint

LUNCH
Serving Time: On or before 11:50 AM
* Beef Stir Fry
* Glazed Chicken
* Baguio Vegetable Stir Fry
* White Rice
* Dark Chocolate Fudge Brownies

PM Snacks
Service Time: One or before 2:50 PM
* Quesadilla with Potato Chips
* Cucumber Lemonade

Other Requirements:
* Free-flowing water, coffee, tea, and juice.
* Meals must be served buffet-style
* Supplier shall provide plates, utensils, cutlery and drinking glasses
* Supplier should provide food containers for any excess food.
* All left over should be properly coordinated to end-user and be given to the authorized representative
* With at least one (1) properly dressed personnel during event
* Food quality must be delicious, big serving, spill free, freshly made and not spoiled. Meals are prepared in proper hygiene, and safe place; and delivered at specified time.
* Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.

The following documents shall be deemed to form & construed as part of this contract:
i. Request for Quotation
ii. Menu
iii. Other documents as may be required by law.

Total Amount in Words:	**TWENTY FOUR THOUSAND PESOS ONLY**	**Php 24,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:
Wyndra B. Mendoza
(Signature over printed name)
26 July 2026
(Date)

JESSICA L. CASTRO
CAO, Administrative Division

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ARIEL J. UBIÑA
Chief Accountant

ALOBS: 02-10110-2026-07-362
Amount: ₱ 24,000.00